

# RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

## Board of Education

Diane E. McBride, President  
Pamela J. Reinhardt, Vice President  
Robert C. Bower  
Jean M. Chaudari  
Rosie B. Mitchell  
Sue A. Smith  
Phyllis P. Wickerham

### Meeting Minutes For: SEPTEMBER 25, 2012

Ninth Grade Academy  
Diana "Dee" Strickland Conference Room  
2000 Lehigh Station Road  
Henrietta, New York

J. Kenneth Graham Jr., Ph.D., Superintendent of Schools  
Karen A. Flanigan, School District Clerk

*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

#### Others Present:

Mrs. Nerlande Anselme, Executive Director, Student and Family Services  
Mrs. Denise Anthony, Assistant Superintendent, Quality Assurance and Community Relations  
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations  
Mr. George DesMarteau, School Attorney  
Dr. J. Kenneth Graham Jr., Superintendent of Schools  
Mr. Andrew Whitmore, Executive Director, School Finance  
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

#### I. Call to Order

Mrs. McBride called the meeting to order at 6:32 p.m. Mrs. Smith was absent.

Call to Order

#### II. Executive Session to review a personnel matter and an administrator's performance goals

Executive Session

**MOTION TO ENTER EXECUTIVE SESSION AT 6:32 P.M.  
TO REVIEW A PERSONNEL MATTER AND AN  
ADMINISTRATOR'S PERFORMANCE GOALS  
MOVED: Mrs. Chaudari  
SECONDED: Mrs. Mitchell  
MOTION CARRIED: 6-0**

**MOTION TO EXIT EXECUTIVE SESSION AT 7:02 P.M.  
MOVED: Mrs. Wickerham  
SECONDED: Mr. Bower  
MOTION CARRIED: 6-0**

#### 1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. McBride reconvened the meeting at 7:05 p.m. The Pledge of Allegiance was recited and introductions done. Mrs. McBride stated that Mrs. Smith was absent. There were no changes to the agenda and no announcements.

Reconvene Meeting

#### 2. Public Forum

No one came forward to address the board.

Public Forum

#### 3. Consent Agenda Items for Routine Matters (Reference Appendices #3A-H)

A. Action pertaining to acceptance of the July treasurer's report and August budget transfers

Consent Agenda

- B. Action pertaining to the award of bids:
  - 1. Refuse removal
- C. Action pertaining to approval of the Shared Decision Making (SDM) Committee community representatives
- D. Action pertaining to approval of a donation
- E. Action pertaining to approval of an overnight field trip
- F. Action pertaining to approval of an overnight field trip
- G. Action pertaining to approval of CSE/CPSE recommendations
- H. Action pertaining to approval of minutes of the Board of Education meeting(s):
  - 1. Minutes of the meeting of September 11, 2012

**MOTION PERTAINING TO ACCEPTANCE OF CONSENT  
AGENDA ITEMS #3A-G, AND H-1 AS AMENDED**

**MOVED: Mr. Bower  
SECONDED: Mrs. Mitchell  
MOTION CARRIED: 6-0**

Mrs. Wickerham questioned the equipment rental reimbursement, which has already been received. Mr. Whitmore believes it was for summer music equipment rentals, but will look into it. Mr. DesMarteau provided a correction to the minutes (page 2, #6, end of the last sentence in the first paragraph should read: ... that have had their plans approved.).

**4. Action pertaining to approval of Personnel Actions (Reference Appendix #4)**

Personnel  
Actions

**MOTION PERTAINING TO APPROVAL  
OF PERSONNEL ACTIONS**

**MOVED: Mrs. Chaudari  
SECONDED: Mrs. Wickerham  
MOTION CARRIED: 6-0**

**5. District Quarterly Policy Review (Reference Appendix #5)**

District Quarterly  
Policy Review

The district quarterly policy review was conducted. Changes will be made to 3120, 4200-E, 4220, 4220-R, and 4311.1-R. Policies 0320, 0320-R, 3131, 3160, 4319-R, and 4526.1 (technology use), along with the testing policy (regarding students not showing up for testing) will be sent to Policy Committee for review.

**6. District Reserve Funds (Reference Appendix #6A)**

District Reserve  
Funds

- A. Action pertaining to acceptance of the 2012-13 Reserve Plan
  - Dr. Graham provided an explanation as to why the plan is now being presented to the board for acceptance. Mr. Whitmore provided highlights of the document saying it is basically very similar to last year's reserve plan. The plan provides an updated status of funding levels and rationale for maintaining each reserve.

**MOTION PERTAINING TO ACCEPTANCE  
OF THE 2012-13 RESERVE PLAN**

**MOVED: Mrs. Reinhardt  
SECONDED: Mr. Bower  
MOTION CARRIED: 6-0**

**7. Workshops – (Reference Appendices #7A, B)**

Workshops –  
A. Special Education  
B. APPR (Part III)

- A. Special Education – Board Packet Review
  - Dr. Graham provided an overview of the workshop that Kittie Pizzutelli, special education director, would be presenting. Mrs. Pizzutelli introduced three members of her staff (Jennifer Campbell, Jon Sanfratello, and Doreen Blakenbush), who also

were in attendance, and invited everyone to an open house on Oct. 15 (9:30 a.m. or 7 p.m.). She reviewed the “Description of CSE Meetings” chart included in the board packet and provided explanations for the six reasons that are used on the Committee Recommendations for Board of Education Review lists sent for board approval. She also said that at the school-age level you do not have to have a parent rep on the committee anymore, only at the pre-school level. Dr. Graham asked what options board members may have when signing off on the recommendations. Mrs. Pizutelli and Mr. DesMarteau provided a few examples and agreed that board members had very limited authority on making changes, but they could look for patterns.

B. APPR (Part III) – State Growth Measures/Student Learning Outcomes

Dr. Graham provided an overview of the APPR workshop regarding the state and local requirements as a part of the new state mandated teacher and principal evaluation process. Denise Anthony, assistant superintendent for quality assurance and community relations, presented the workshop which highlighted the 40 percent of each teacher’s overall rating, which relates to how well students perform on state and local assessments. Mrs. Anthony said she worked collaboratively with the teachers and administrators unions, Mr. Barbeau, and Mrs. Wilson on this project and that it took all of them working together to get it completed. As for the growth definition (the state 20 percent), the key is to look at two points in time. She explained the growth target and how the percent increase is devised and that Rush-Henrietta has a working plan toward the growth targets. She said we’re taking a more systems approach to growth. For the local 20 percent, the district and unions have agreed to use Regents exams to track progress toward graduation or math achievement K-8. Mrs. Anthony said the local goal was to think of college readiness skills. She walked the board through various examples to show them the work involved in reaching the points that go toward the evaluation process.

## 8. Superintendent’s Report

A. Written Information (**Reference Appendix #8A-1**)

1. District Priorities Plan

Dr. Graham explained that this document was the detail about actions to be taken to accomplish the approved goals.

B. Oral Information

Dr. Graham had two follow-up items. He said the request to have a school lunch newsletter sent to parents was completed and that Community Relations will follow-up with an article in the *Henrietta Post*. Questions from a parent regarding AP credit at the high school will be addressed with the parent.

1. Technology Use Policy

There is an issue regarding the bring-your-own-device initiative. Currently, the district’s Technology Use policy is not up-to-date for the new initiative. Dr. Graham has authorized the use of a new “draft” policy for now.

2. BOCES I Report

- Penfield’s new superintendent is Dr. Stephen Grimm.
- Honeoye Falls-Lima has started its superintendent search and is hoping to have one in place by January.
- In regard to state assessments, the Fairport board is entertaining a resolution regarding future non-participation in field testing.
- The board needs to be aware of a current parent movement out of down state New York regarding opting out of state assessments. This is a national movement, not unique to New York state. We’ve been advised to check district policies to make sure administrators know what to do regarding students not showing up for testing. Dr. Graham suggested we do this.

Superintendent’s  
Report

- Dr. Graham provided a heads up about possible FOIL requests once teacher test scores begin to get posted.

### 3. Fall NYSCOSS Conference Report

Dr. Graham said the fall conference mostly focuses on committee work of this group. He said there are skill building workshops run by vendors, and some sharing. He reported on the feature speakers and the presentation by Commissioner King, who spoke about the evolving vision of educational reform. Dr. Graham suggested board members listen intently at the school boards conference and perhaps have some specific questions ready to ask. He also reminded board members that he would not be attending the conference, but Mr. Whitmore would be there.

## 9. New Business

### A. NYSSBA Resolutions

Board members returned their tally sheets to Mrs. Wickerham who will compile the data for the resolutions meeting in Canandaigua. Mrs. Wickerham said she received rebuttal information and will bring any issues from the Canandaigua meeting back to the board prior to the NYSSBA conference.

## 10. Board Member Reports

### A. MCSBA Information Exchange Committee (Sept. 12)

Mrs. Mitchell and Mrs. Wickerham attended. Mrs. Mitchell said all districts are concerned about similar issues, with APPR at the top. She said the committee made a list of its top six concerns - APPR, COMIDA, food service requirements, cell phone issues, grants, and potential revenue for schools. Other concerns to look at are concussions and online learning. There are other topics that may be used as supplements. Mrs. Wickerham said the committee did vote to continue with the bring-and-share five minutes.

### B. NYSSBA Officers Academy (Sept. 13)

Mrs. McBride said it was a great experience and more informative than the last one she attended. She said there were a lot of board presidents and superintendents in attendance. She will forward the PowerPoint presentation.

### C. MCSBA Labor Relations Committee (Sept. 19)

Mr. Bower said it was interesting and reinforced what great shape Rush-Henrietta is in compared to some other districts. He said there was talk of a possible subcommittee to write position papers on certain topics. There also was discussion on topics for the year. Some of the suggestions included APPR, negotiations, and the 2 percent cap.

### D. MCSBA/MCBA School Law Conference (Sept. 20)

Mrs. Chaurari, Mrs. Mitchell, and Mrs. Wickerham attended. The notebook material has been scanned and posted in the board folder in Outlook. Mrs. Wickerham said it was a good day. Mrs. Chaudari said she prefers the Monroe County event over NYSSBA's. Mrs. Wickerham will forward the information she received today.

Mrs. McBride stated that she would no longer be able to attend the Homecoming parade. Mrs. Wickerham is now available and plans to attend. Mrs. McBride also mentioned that she will be a presider at the NYSSBA conference. Her session is scheduled for 4 to 5:15 p.m. Friday. Mrs. Wickerham and Mr. Bower also are presiders. Mrs. Wickerham's session is scheduled for early Friday morning, and Mr. Bower's for Saturday morning.

## 11. Board Meeting Recap

- Changes will be made to policies 3120, 4200-E, 4220, 4220-R, and 4311.1-R. Policies 0320, 0320-R, 3131, 3160, 4319-R, and 4526.1 (technology use), along with the testing

New Business

Board Member Reports

Meeting Recap

policy (regarding students not showing up for testing) will be sent to Policy Committee for review.

- Special Education Open House is scheduled for October 15.
- The Law Conference material has been posted in the board folder.
- Mr. Whitmore will look into the line item regarding summer music rentals.

## 12. Adjournment

Adjournment

**MOTION TO ADJOURN THE MEETING AT 9:29 P.M.**

**MOVED: Mr. Bower**

**SECONDED: Mrs. Wickerham**

**MOTION CARRIED: 6-0**

Respectfully submitted,

Karen A. Flanigan  
School District Clerk  
*Board Approved: October 9, 2012*